

FINCA Kosovo is part of the FINCA Impact Finance network, a group of 18 microfinance institutions and banks that provides socially responsible financial services and enables low-income individuals and communities to invest in their futures

INVITATION TO TENDER

FINCA Kosovo, invites all interested companies to submit their bids for the following tender:

“Information Security Services” with procurement number FINCA-106/22

- Services must be of high quality and reasonably priced, VAT should be included within the price.
- The bid validity must be two months (60 days) from the day of delivery.
- Prices are quoted per unit in Euro (€).
- The bidder must hold ISO 27001 Certification.
- The bidder must submit its references to similar services provided earlier.
- Attach the full address and contact details of the Bidder.
- FINCA Kosovo reserves the right to make changes to the specification, cancel this tender, re-invite individual bidders to re-submit their bid, disqualify a bidder without giving notice or reason.
- Bids that do not comply with the requirements set out in this document may be disqualified from the selection process.
- No expenses incurred during the preparation and submission of the price quote will be compensated by FINCA Kosovo.
- The selection criteria in this tender are based on the decision of the Tender Commission and the Management Board.

The following main delivery of services are required to be performed at FINCA Kosovo by an experienced profile of Information Security Officer/Specialist:

1. Review, Validation and implementation of Information Security policies and other supporting documents;
2. Review and define the Access Right and Control Procedure (Define access rights; Controls; monitoring);
3. Development, oversight and facilitation of Information and Data Protection Framework (Confidentiality, Integrity Availability);
4. Review and maintain Information Classification Policy requirements;
5. Participation in New Projects from Security and Continuity Perspective;
6. Participate on Exercises (Business Recovery, Disaster Recovery, and Crisis Simulation);
7. Follow-up and properly address/fix the identified vulnerabilities and gaps on security matters;
8. Assessment of subsidiary's compliance with the Information Security;
9. Support with regulatory security and continuity compliance;

Offers must be in sealed envelope and addressed to the Administration Department clearly marked with the number of tender and must be submitted to the Head Office of FINCA Kosovo (Robert Doll No. 112, Prishtina) or via email at: procurement@fincakosovo.org
The deadline for submission of bids is Friday, 05.08.2022 at 16:00.

