

## VACANCY

### Senior Network Administrator

#### Head Office – Pristina

##### RESPONSIBILITIES:

- Installs, configures, administers and maintains all network components (Router, Firewall, Switch, and other network devices), part of FINCA's infrastructure;
- Configures and maintains interconnections (VPN) with all branches;
- Configures and maintains interconnections (VPN) with other institutions;
- Analyzes requests for change or capacity building in the FINCA network and implements solutions;
- Works closely with administrators and technicians within the Department and with the information security officer;
- Handles findings from information security monitoring and reports;
- Serves as the second level of incident and problem handling for all information technology users;
- Resolves problems reported by internal and external users;
- Monitors and measures the performance of network components;
- Maintains contracts, licenses and communicates with external service providers;
- Plans and provides solutions based on component metrics to ensure continuity and security of network services;
- Maintains configuration documentation, creates procedures and manuals for all equipment and services;
- Actively participates in short and long term IT preparations and planning;
- Applies safety guidelines and standards;
- Other tasks assigned by the head of the Department.

##### SKILLS AND QUALIFICATIONS:

- Bachelor's degree in computer science (or related area) preferred;
- CCNP, PCNSA, JNCIA or equivalent certification is desired;
- Advanced knowledge of Cisco Network Products;
- Profound understanding of LAN/WAN networking;
- Ability to troubleshoot network issues including back bone infrastructure issues;
- LAN Routing and Switching design, configuration and troubleshooting;
- Positive, self-motivated individual who can complete tasks independently;
- Must be a team player;

Please fill in the application online at the web site: [www.fincakosovo.org](http://www.fincakosovo.org) or send CV and motivation letter to the e-mail address: [recruitment.hr@fincakosovo.org](mailto:recruitment.hr@fincakosovo.org). The title should state the position of the job and the place. Applications submitted in other forms are not considered.

Note: With your application, you authorize FINCA Kosovo and Finca Impact Finance to collect, verify and process personal data for the possible purpose of employment at FINCA Kosovo.\*

**Only selected candidates will be contacted. The application deadline is until 09/08/2022**