

Vacancy Announcement

The SOS Children’s Village Kosovo is implementing a regional project “Youth Empowerment Enabling Prospects” YEEP project, which overall objective is to contribute in sustainable improvement of living conditions of vulnerable youth in Balkan Countries.

SOS Children’s Villages Kosovo is looking for a suitable person for the position of:

- ▶ *Financial and Administrative Coordinator.*

Deadline for applying is **28 September 2022** through email: HR.Recruitment@soskosova.org.

The detailed Job Description and the Application Form can be found at the following link:
<https://www.soskosova.org/vende-te-lira-pune/>

Documentation required when applying:

- Application Form (Click [HERE](#) to download the Application Form);
- CV;
- Copies of Diplomas and Certificates;
- Written References of previous employers;

Certificate by the court confirming that you don’t have any criminal conviction (applies only to candidates who will be invited in the Final Round of interviews).

Only candidates with all required documentation will be considered. Only short-listed candidates will be invited for an interview.